

# Microsoft 365 Copilot Workshop



## Guiding Your Journey to Productivity Mastery

Welcome to our Copilot Workshop, where innovation meets productivity! Harnessing the power of Copilot for Microsoft 365, this workshop is designed to propel your team's potential to new heights. Copilot for Microsoft 365 seamlessly integrates the prowess of large language models with your business data and Microsoft 365 applications, **sparking creativity, enhancing efficiency, and refining expertise.**

Join us for an immersive three-day journey as we explore the transformative potential of Microsoft 365 Copilot. Over the course of our workshop, we'll dive into three crucial phases, each designed to unlock the power of AI within your organisation. Day 1 sets the stage with a comprehensive readiness assessment, ensuring your team is primed for success. Day 2 delves into the realm of possibilities, showcasing Copilot's capabilities and crafting tailored solutions to elevate your workforce intelligence. Finally, on Day 3, we'll solidify our plans, constructing a detailed strategy for seamless Copilot integration.

Unlock the full potential of Copilot for Microsoft 365, **empowering your team to soar above the competition.**



## Key Workshop Benefits:

- Learn how to boost productivity
- Fuel creativity
- Elevate skills
- Strategic planning
- Gain a competitive advantage
- Long-term value

### 1 DAY 1: ASSESS



The Assess phase introduces the Microsoft 365 Copilot workshop, outlines technical requirements and AI readiness steps, and sets the stage for the Art of the Possible phase. It involves conducting a readiness assessment, presenting findings, identifying stakeholders, and planning upcoming activities, including research, pre-engagement kickoff, assessment review, and Art of the Possible workshop preparation.

### 2 DAY 2: ART OF POSSIBLE



At the Art of Possible stage, our aim is to deliver Microsoft 365 Copilot, leveraging organisational data to enhance workforce intelligence. Through a blend of presentations and demos, we educate and inspire your organisation on transforming the employee experience with AI seamlessly integrated into Microsoft 365. From unleashing creativity to enhancing productivity and skills, Copilot serves as a cornerstone in our journey toward an AI-powered organisation.

### 3 DAY 3: BUILD THE PLAN



In the Build a Plan stage, our aim is to construct a comprehensive strategy for implementing Microsoft 365 Copilot experiences. We summarise customer challenges, align them with personas, and prioritise key scenarios. Following the Art of the Possible, we define top scenarios, outline a solution plan, and address identified risks.

## Why Ingentive?

At Ingentive, we specialise in unleashing the full potential of Microsoft's business applications, orchestrating complex Azure deployments, and navigating the intricacies of Microsoft Modern Workplace, Custom Coding and Cyber Security.

**What sets us apart?** Our unwavering focus on infusing every solution with the transformative power of AI.